
ENGLISH PROFICIENCY POLICY

Since all instruction at InFocus Film School is conducted in English, it is essential that students possess strong writing, reading and speaking skills in English. International students whose country of citizenship does not consider English an official language must prove their English proficiency, which can be done by any of the following means:

1. Submission of official test scores from any of the standardized tests listed below. Test scores must meet or exceed:
 - TOEFL score of 68 internet-based (IBT) or 520 paper based (PBT);
 - TOEIC score of 700;
 - IELTS band 5.5, Academic Level;
 - CEFR Level B2;
 - Cambridge English scale equivalency of 165;
 - CAEL CE score of 60;
 - CELPIP (General or LS) level 7, or;
 - LPI level 4.
2. Completion of at least 1 year of full time study at post-secondary institution where English is the primary language of instruction. Students must submit transcripts showing an average grade of at least 70%.
3. Submission of high school transcripts showing completion of BC English 12 or Communications 12 with a grade of at least 65%.
4. Submission of proof that the student has been employed in a job or profession where their main working language was English. The student must:
 - Submit a record of employment (ROE) showing that the student has been employed in a full time position for a minimum of 24 consecutive months, with an end date of employment no more than 12 months prior.
 - Submit an official letter of recommendation from their employer. The letter must attest that the student's speaking, writing, reading, and comprehension of English is equal to that of a native English speaker. The letter must also contain the employer's current contact information including phone number and email address.
5. If a student is fluent in English but does not otherwise meet any of the other proficiency requirements listed in this policy, the student may request an internal assessment of their English proficiency by InFocus Film School. To complete this assessment, the student must:
 - Submit a letter of intent, written in English by the student. The letter of intent must be a minimum of 250 words and be free of spelling or grammatical mistakes. And;



- Complete an interview with an InFocus admissions advisor, either in-person or via Skype, where the student demonstrates clear communication and comprehension skills in English.

If, in the judgment of the Director of Admissions after assessing these materials, the student possesses a proficiency in English that is equivalent to that of a native English speaker, the student will have met the level of English proficiency required by this policy.

Citizens of the following countries who reside in their country of citizenship (or one of the other countries on this list) do not require additional proof of English proficiency:

- Canada
- Antigua and Barbuda
- Australia
- The Bahamas
- Barbados
- Belize
- Dominica
- Grenada
- Guyana
- Ireland
- Jamaica
- New Zealand
- St. Kitts and Nevis
- St. Lucia
- St. Vincent and the Grenadines
- Trinidad and Tobago
- United Kingdom
- United States of America

