

InFocus Film School 306 Abbott Street Vancouver, BC 604.915.6900 info@infocusfilmschool.com

## **Admissions Policy**

InFocus Film School is committed to providing accurate information and guidance to prospective students to ensure they make informed decisions about their program of study. InFocus Film School's admission criteria are well publicized and applied consistently. Entry assessment tools and admission requirements ensure students have the required language competencies (see Language Proficiency Assessment Policy), and the basic knowledge, skills and abilities to achieve program outcomes. Admission requirements may not be waived by either the student nor InFocus Film School.

Students are provided with the following policies before entering into any contract, including a Letter of Acceptance or student enrollment contract:

- 1. Tuition and Refund Policy
- 2. Dispute Resolution/Grade Appeal Policy
- 3. Withdrawal Policy
- 4. Dismissal Policy
- 5. Admissions Policy
- 6. Attendance Policy
- 7. Program Outline

## Procedure:

- Complete Application Form
- Successful on-site or Skype interview
- Proof of English proficiency, if English is not the student's primary language
- Students must provide a copy of one piece of identification (Driver's License, Passport, Or BC ID) and complete and sign an enrolment contract
- Students under the age of 19 must provide written consent from a parent or legal guardian to enroll at InFocus Film School.